

FALLS COUNTY APPRAISAL DISTRICT

BOARD OF DIRETORS MEETING

JANUARY 9, 2020

The Board of Directors of the Falls County Appraisal District met at a regular meeting on January 9, 2020 at the Appraisal District office. The meeting was called to order by Andrew J. Hahn, Jr. at 10:03 a.m. after recognizing that there was a quorum present and that the agenda had been posted timely.

BOD Present: Larry Wornat, Byrleen Terry, Jesse Martinez

BOD Absent: Kayci Nehring

Others: Andrew J. Hahn, Jr., Donna Sessums, Jay Elliott, Joan Kostiha, Harvey Bates, Charlene Bates

Oath of Office: Jesse Martinez was sworn in by Martha Davis as a member of the Board of Directors for the Falls County Appraisal District

Citizens Comments: None

Minutes: Larry Wornat made the motion to approve the minutes from the November 21, 2019 meeting followed by a second from Jesse Martinez, passing unanimously.

Financials: The financial reports for December were presented by Andrew Hahn for the BOD's review. A motion was made by Jesse Martinez to approve the financial reports which included the reconciled bank statements and pledged securities. A second was made to the motion by Larry Wornat, passing unanimously.

Action Items: Reorganize the Board: Larry Wornat nominated Byrleen Terry as Chairman of the Board and Larry Wornat also nominated Jesse Martinez as Secretary of the Board. No objections were made to these nominations and Byrleen Terry was appointed Chairman and Jesse Martinez was appointed Secretary.

Discuss/Action filing 2 vacancies: Andrew Hahn informed the Board that Bob Barger sent in letter resigning his position effective

December 31, 2019. Andrew Hahn suggested that the 2 vacancies be filled from two candidates with the most votes from the recent ballots that were submitted, these two names being Ian Giesler and Linda Mitchell. A motion was made by Byrleen Terry to approve this suggestion followed by a second motion from Larry Wornat, passing unanimously.

Engage Auditor: Andrew Hahn discussed the auditor proposal and a motion was made by Larry Wornat to approve the hiring of Davis, Heinemann & Company, P.C. for the 2019 audit. A second was made to the motion by Byrleen Terry, passing unanimously.

Select/Approve Bank Depository for 2020-2021: Andrew Hahn discussed and informed the Board that bids were sent out to banks and only one response was received. This response was from Classic Bank, Rosebud location. Jesse Martinez made the motion to approve Classic Bank, Rosebud location as the Bank Depository for 2020-2021 followed by a second motion from Larry Wornat, passing unanimously. Larry Wornat also questioned signing of checks and verifying there will still be two signatures required on checks. Andrew Hahn did state that two signatures will definitely be required. Andrew Hahn and Martha Davis are currently on account to be able to sign, Byrleen Terry will need to be added.

Discuss/Action adoption of Security Benefit 457: Andrew Hahn proposed to the Board the adoption of the Security Benefit 457 plan. This is a retirement plan that is available to employees with no cost to the Appraisal District. A motion was made by Jesse Martinez to approve the availability of the Security Benefit 457 to the Falls County Appraisal District employees with no cost to the Appraisal District. A second was made to the motion by Larry Wornat, passing unanimously.

Appoint Appraisal Review Board Members: Andrew Hahn informed the Board that the five Appraisal Review Board Members have all resigned. This leaving the District to find five members to serve on this Board. He gave a list of proposed members provided by Byrleen Terry. Larry Wornat also made a suggestion of a name to be added to this list. Andrew Hahn noted that training for new members would be held the beginning of April.

Chief Appraiser Report: Andrew Hahn reported that he has interviewed each employee, each employee has email, new computers ordered, RFP Bank bids sent out, contract for 2020 aerial signed, Eagle Appraisal hired for commercial accounts, copier changed out (lease up with Xerox), exemption forms being scanned, records to be destroyed, remove surplus equipment, neighborhooding all properties, replace employee that left, checking all properties for 2020.

Presentation of 25.25(b) changes

Executive Session: The Board went into executive session at 10:37 a.m.

Reconvened: The Board reconvened in to open session at 11:08 a.m.

Adjourn: A motion was made by Byrleen Terry to adjourn at 11:09 a.m. and the meeting was adjourned.

Attest:

Chairman: Byrleen Terry

Secretary: Jesse Martin