

**FALLS COUNTY APPRAISAL DISTRICT**

**BOARD OF DIRECTORS MEETING**

**AUGUST 25, 2022**

The Board of Directors of the Falls County Appraisal District met at a regular meeting on August 25, 2022 at the Appraisal District office. The meeting was called to order by Byrleen Terry at 8:38 a.m. after recognizing that there was a quorum present and that the agenda had been posted timely.

BOD Present: Byrleen Terry, Ian Giesler, Shirley Melton, Linda Mitchell and Kayci Nehring

Others: Martha Davis, Molly Wilson, Jessica Lamb

Citizens Comments: None

Minutes: Shirley Melton made the motion to approve the minutes from the June 24, 2022 meeting followed by a second from Linda Mitchell and Ian Giesler. The vote was called and all were in favor.

Financials: The financial reports for June, 2022 were presented for the BOD's review. A motion was made by Shirley Melton to approve the financial reports. A second was made by Linda Mitchell. The vote was called and all in were favor.  
The financial reports for July, 2022 were presented for the BOD's review. A motion was made by Jesse Martinez to approve the financial reports. A second was made by Ian Giesler. The vote was called and all were in favor.  
The Pledge Securities Report for June, 2022 and July, 2022 were presented for the BOD's review. A motion was made by Linda Mitchell to approve the pledge security reports. A second was made by Jesse Martinez. The vote was called and all were in favor.

Action Items: Martha Davis discussed the personnel and salaries in the 2023 Falls County Appraisal District Budget. Ian Giesler made a motion to approve the 2023 Falls County Appraisal District Budget. A second was made by Shirley Melton. The vote was called and all were in favor.  
Martha Davis discussed the Falls County Appraisal District Administrative Procedures-SOP Electronic Funds Transfer Policy. Board Members expressed an interest in limiting any funds transfer/payment amounts. Jesse Martinez made a motion to approve the Falls County Appraisal District Administrative Procedures-SOP Electronic Funds Transfer Policy with the following edit:  
"An electronic funds transfer (EFT) is the electronic transfer of money over an online network. Electronic funds transfers can be in the form of an online payment, wire, or ACH transaction *and shall not exceed \$15,000 per transaction.*"

Ian Giesler seconded the motion. The vote was called and all were in favor

Chief Appraiser's Report Martha Davis presented the current state of the District and the 2023 Falls County Appraisal District Reappraisal Plan.

Adjourn: A motion was made by Ian Giesler to adjourn at 9:12 a.m. and the meeting was adjourned.

Attest:

Chairman:                     Alyleen Terry                    

Secretary:                     Jesse Martin